

CAEL Decision Checklist

Candidate Name _____

Selection Criteria (*adapted from SUNY Policies & Procedures*)

The Chancellor’s Award for Excellence in Librarianship recognizes consistently superior professional achievement in the field of librarianship. The following criteria are to be used in selecting nominees for this award:

[\(http://system.suny.edu/academic-affairs/faculty-staff-awards/chancellors-excellence-awards/\)](http://system.suny.edu/academic-affairs/faculty-staff-awards/chancellors-excellence-awards/):

| Criteria | Indicators | Yes | No |
|--------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|----|
| Skill in Librarianship | The portfolio provides positive evidence that the nominee performs superbly in fulfilling his or her librarianship duties. <ul style="list-style-type: none"> • <i>Consideration should be given to the candidate's ability to perform this function in a creative and innovative fashion that is of outstanding quality.</i> | | |
| Service to the University and to the Profession | The portfolio provides evidence that the nominee is flexible and adapts readily to the needs of constituents served. <ul style="list-style-type: none"> • <i>Eligible service areas include contributions to the library, the campus, the State University, the community and to the profession.</i> | | |
| Scholarship and Continuing Professional Growth | The portfolio provides evidence that the nominee keeps abreast of developments in the field and uses relevant contemporary data in relation to that person’s work situation. <ul style="list-style-type: none"> • <i>Evidence in this category should include references to publications, membership and work in professional organizations, attendance at meetings, seminars, etc.</i> | | |
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| Decision | <i>The nominee meets, and preferably surpasses, all the criteria for the award.</i> | | |